

## Jumpseat Listing Procedures

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## **ABX**

- To reserve a jumpseat, call 937-366-2563.
- The reservation desk is open to accept inquiries and cancellations Monday–Friday, 8:00 a.m. to 4:30 p.m. Eastern time.
- Reconfirming the jumpseat within 24 hours of travel is recommended.
- Contact ABX Air Flight Control, 937-366-2450, after 4:30 p.m. Eastern time for same day travel cancellations.

- Informal business attire or uniform is required, along with Company ID, valid pilot certificates and current medical.
- Arrive 1 1/2 hours before departure and plan accordingly as airplanes are often located in remote parts of an airport, and to allow airport security screening and a CASS check prior to departure.
- No international jumpseat
- **If you can't make the flight, please cancel the jumpseat reservation as soon as possible.**

### Air Cargo Carriers

- Operating a fleet of SH330s and SH360s in an all-cargo configuration flying to cities throughout the Midwest, west coast and southeast United States.
- **To list, call 800-253-1711 (Ext. 1 or 301)**
- For more information, call dispatch 414-482-1711, extension 1.
- Website: [www.aircar.com](http://www.aircar.com).
- Schedule information: [http://aircar.com/acci/Jumpseat\\_frame.htm](http://aircar.com/acci/Jumpseat_frame.htm)

### Air Transport International (ATI)

- Any qualified FAR Part 121 or 135 pilot may ride the jumpseat at the captain's discretion.
- To reserve a jumpseat in advance and to check departure times call Dispatch at 937-366-5018/5019 or Crew Scheduling at 937-366-5015/5016.
- You may also call toll-free at 800-736-3973 and follow the menu options.
- Business attire or uniform is required, along with appropriate certificates.
- Please arrive 1 hour before departure.

### Air Wisconsin

- As of October 2016, Air Wisconsin Airlines has transitioned to the American Eagle system and American Airlines. Please refer to the procedures for American and American Eagle if you don't see something covered in this section.
- Uniform or Business Casual is required as well as check-in with the Captain.
- Unlimited domestic and international Jumpseat is permitted, however, there is no cockpit authorization for any CASS participant on international flights.
- Priority is given to American and American Eagle carriers over OAL pilots by time of check-in. Air Wisconsin pilots always have priority for the Jumpseat up to twenty minutes prior to departure.
- It is **mandatory** to pre-list when planning to ride as a jump seat passenger and you can do this up to several days in advance by using the new online listing system. Within 24 hours of travel call 888-933-5922(888-WE-FLY-AA), option 3. Identify

yourself as an OAL (other airline) or D6 employee wanting to list as a jump seat passenger on an American/Air Wisconsin flight.

- Atlas does NOT have an international agreement with American.
- Please utilize the MyIDTravel link on the Union page to list for all AA flights.  
Apa1224.org → Committees → Jumpseat
- When the United contract begins, there will be an update for Air Wisconsin flights flown for United.

## Alaska

- OAL pilots should report to the departure gate at least 30 minutes, but no more than 1 hour prior to departure and present their company identification and airman certificate to the agent on duty.
- At some stations, jumpseat riders may be referred to station operations for processing.
- Jumpseat travel is authorized on a “space available” basis in coach class cabin seating.
- When the reciprocal carrier is approved for participation in the Cockpit Access Security System (CASS), a pilot or dispatcher who is verified by CASS may occupy a flight deck jumpseat if no cabin seat is available. **Currently the flight deck jumpseat is not available for international flights. Cabin seat is approved if available.**
- Full uniform or clothing appropriate for non-revenue travel required.

## Allegiant

- Allegiant Air (AAY, G4) is a 121 scheduled passenger carrier that operates MD80 aircraft out of 10 crew domiciles.
- AAY MD80s are configured with 150 passenger seats, 4 F/A jumpseats (3 working F/As) and one cockpit jumpseat.
- AAY is CASS and will accept an unlimited number of jumpseat riders in the main cabin, cockpit jumpseat, and F/A jumpseat, in that order of priority.
- The crew domiciles are LAS, SFB, FLL, PIE, LAX, IWA, BLI, RNO, IFP, AND UTA.
- 90% of Allegiant flights are scheduled 121. IFP and UTA are charter bases for Harrah's Casinos.
- Flight information is available at the website or call 702-505-8888.

## Aloha Air Cargo

- Any Airline that participates in the CASS system may travel on the flight deck jumpseat with Aloha Air Cargo.
- Jumpseater should call Dispatch to list at 808-836-5244.
- Once verified in the CASS system, you will be screened (expect a hand-held wand) and then escorted to the Aircraft.
- Operate 24/6 with No Saturday service.

- Fly to all the major airports in the state of Hawaii. You will find that we will come in handy if you ever arrive late to the islands as most other carriers service ends around 10:00 PM LCL; daily.

### American Airlines

- All pilots are required to check in with the Captain and be prepared to show boarding pass, company I.D., pilot license and current medical.
- You may check in for the jumpseat of a particular flight at any gate/ticket counter up to 4 hours before departure.
- Uniform or business casual attire is required.
- It is **mandatory** to pre-list when planning to ride as a jump seat passenger and you can do this up to several days in advance by using the new online listing system. Within 24 hours of travel call 888-933-5922(888-WE-FLY-AA), option 3. Identify yourself as an OAL (other airline) or D6 employee wanting to list as a jump seat passenger on an American flight.
- You can retrieve your boarding pass prior to going through security. If already inside the sterile area, please check-in with the gate agent.
- American has opened specific Non-Rev Lounges at ORD, JFK, LGA, and DFW that are open to offline jumpseaters with lengthy periods between flights. Ask any agent to direct you to them.
- Atlas does NOT have an international agreement with American.
- Please utilize the MyIDTravel link on the Union page to list for all AA flights.  
Apa1224.org → Committees → Jumpseat

### Cape Air

- The carrier serves New England and South Florida.
- Multiple jumpseaters are welcome.
- Check in at the gate.
- For flight information, call 800-352-0714.

### Centurion Cargo

- Centurion Cargo is a CASS approved 121 supplemental carrier operating a fleet of MD-11 Freighters.
- Routes are listed on <http://www.centurioncargo.com/en/time-table.php> with frequent operations from Miami to: Bogota, Buenos Aires, Caracas, Lima, Manaus, Medellin, Montevideo, Santiago, Quito and many more. Also in the planning stages are more destinations domestically, in Europe and Asia. The new European time table can be found at : <http://www.centurioncargo.com/assets/pdf/european-timetable.pdf>
- With a typical crew of 4, 3 seats are made available to off-line jumpseaters.
- Customs and catering and drinks provided on every leg.

- **The preferred method of listing is by contacting "Flight Control" 24 hrs in advance at 305-871-0130 Ext 1481 or ext 1454.** They will require a current passport, airline code and ID.
- Due to the highly variable nature of our operations please call in advance for information on trip scheduled and departure times.

## Compass

- Compass operates E170s and E175s as regional partners for Delta Connection and American Eagle.
- The jumpseat is offered first come, first served, and with Captain's approval, to pilots of FAR Part 121 and 135 carriers on the list in the Compass Airlines Flight Operations Manual. Priority is giving to Compass' code share pilots.
- Compass will accept as many jumpseaters as there are open cabin seats.
- Compass will accept international jumpseaters in the cabin only.
- Check with the gate agent at least 30 minutes before the flight.

## CommutAir

- CommutAir has operations based in KCLE and KEWR.
- CommutAir flies a fleet of Bombardier Q-200 and Q-300 aircraft for United/Continental Airlines.
- They are a CASS approved carrier and offer the aft flight attendant jumpseat to CommutAir pilots only.
- After CommutAir changed to a new computer system (Aero), we verified that Atlas (5Y) is in the new system. The previous issues should no longer arise.

## Delta

- Jumpseats and/or unlimited "Flow Back" cabin seating for both domestic and international flights is offered to pilots other airlines and air carriers (OALs) having a reciprocal agreement with Delta.
- Appropriate attire for the jumpseat or cabin seat is business casual or uniform.
- The TSA Secure Flight program requires an additional form of government-issued ID. Passports, State-issued driver's license, Military ID, and certain other forms of government issued identification are all acceptable. Additionally, the jumpseat rider's full name, date of birth, gender, and TSA Redress number (if applicable) may be requested by gate agents in compliance with this TSA program. Most of this information is readily obtained from the aforementioned forms of identification.
- Upon boarding, if actually occupying the cockpit jumpseat, pilots are must introduce themselves to the Captain and request permission to ride on the jumpseat. The Captain must then verify all appropriate credentials including company identification, along with FAA Pilot and Medical Certificates.
- When offered a cabin seat assignment via the Flow Back process, introduction to the

Captain is not required; however, as a matter of good protocol and etiquette, it is strongly encouraged. Additionally, an earnest attempt should be made to express gratitude to the flight crew at the completion of the flight if possible.

- **Domestic Flights:** OAL pilots should proceed to the gate and request the jumpseat for domestic flights. The agent will enter the pilot into the system, and if all cabin seats are full, a CASS authorization will be obtained for cockpit jumpseat access. If the cabin is not full, a seat assignment provided, even if the requesting pilot is from a participating CASS carrier. Non-CASS participants will only receive a cabin seat assignment, if available. Check in at the gate should occur at least 30 minutes prior to departure if possible.
- **International Flights:** When departing the U.S., a jumpseat request may be made at the departure gate (taxes/fees may be collected); however, when departing foreign stations, jumpseat requests must be made at the Delta ticket counter where applicable fees/taxes will be collected. **All international jumpseat requests and processing must occur no later than 75 minutes prior to scheduled departure time.** OAL pilots, regardless of CASS status, will only receive a cabin seat assignment on international flights.
- **AMS departures:** the new procedure is to call the Delta non-rev AMS desk at +31 61 217 9317 or if dialing locally 061 217 9317. They are open from 0700-1500 local M-F (weekends not verified). They will take all your information over the phone, including your credit card number, and will provide you a record locator number which you then use to check-in in person (not at a kiosk). You can call and list for same-day travel as long as your flight is not too early in the morning. They prefer you call to list the day before if possible.

## Eastern

- You may view their schedule via [www.ealjumpseat.com](http://www.ealjumpseat.com). The password is: ealjumpseat737.
- Within the website, you will see EAL's running three-month schedule. Following are Crew Member Jumpseat listing procedures provided by EAL for other airline pilots (OAL) not listing at the gate.
- Step / Action
  1. EAL or OAL pilots will request jumpseat by calling the designated jumpseat phone number at (305) 908-8400. Option 2. Pilots will be able to inquire about flight schedules at this time.
  2. Pilots will give their full name, employee number, and employing airline and request which flight they would like to list for.
  3. OCC will notate the listing, so it can be notated on the release for the flight and adds the jumper to the AvAio system.
  4. The pilot will report to gate and request the jumpseat with the departure agent and advise departure agent that he/she is already listed for the jumpseat with SOC.
  5. The EAL or OAL pilot fills out Additional Crew Member Authorization form (EAL-F-SEC-002)

6. Captain will verify with the CASS inquiry tool at gate or through SOC's CASS inquiry tool if gate agent cannot obtain approval at the gate.

7. If Authorized, Captain will complete and checks "Flight Deck" at the of the form if CASS OK

8. If not authorized, Captain may board person standby with a seat required in cabin.

9. Departure agent instructs Jumpseater to contact Flight Attendant upon boarding and present boarding pass or Jumpseat Authorization, their company ID, FAA license, and current Airman Medical Certificate to the Captain.

10. Captain retains copy of Jumpseat Authorization form and includes with paperwork for the flight.

- NOTE: Eastern Air Lines will allow additional crew members access to the flight deck upon complying with the procedures listed above. Eastern Air Lines will not allow flight deck access on International Flights departing the United States or returning to the United States. A cabin seat will be required. Only current and qualified EAL pilots will be allowed flight deck access on International Flights and will be added to the General Declaration as an additional crew member. Jumpseat priority will be given according to the table as specified in Section 24.23 of their FOM. When two or more EAL pilots are jumpseating, the most senior pilot will have priority. Eastern pilots have priority over any OAL pilot. When two or more OAL pilots are jumpseating, time of check-in will decide priority for the jumpseat. The first pilot to check-in will be awarded the jumpseat. Eastern Air Lines will offer unlimited jumpseats to crew members as long as there is an open cabin seat.

## Elite Airways

- Call 321-265-5100 (Ext. 1) for schedules and listing

## Empire

- Fly ATR aircraft on routes west of the Mississippi River for Fed Ex and will soon be flying ATR passenger aircraft for Hawaiian Airlines initially to Lanai and Molokai.
- You need to contact our dispatch and be cleared through the no fly list at 208-292-3850.
- 60 minutes before departure would be preferable but not entirely a dealbreaker.
- Unfortunately the schedules change as does the route map. Contacting dispatch is the best way to find the departure times. Departure times as of 01/2013: ANC - FAI - 09:30 FAI - ANC - 12:58 ANC - JNU - 09:30 JNU - SIT-KTN- ANC- 07:15, 08:53, 10:32, 12:14 ANC -HOM- ADQ - 09:30 ADQ - ANC - 12:27 GEG - PSC -06:35 \* EXCEPT ON MONDAYS 15:15 PSC - GEG - 17:05 MSO - GTF - 18:50 GTF - MSO - 07:10 \* 10 MINUTES EARLIER ON SAT. SBA - ONT - 17:37 ONT - SBA - 06:40 \* 18 MINUTES LATER ON SAT. IDA - SLC - 18:15 SLC - IDA - 07:00 RAP - FSD - 18:30 FSD - RAP - 06:46 MAF - LBB - 19:55 LBB - AFW - 22:25 AFW - LBB - 03:25 LBB - MAF - 06:32 ICT - AFW - 23:25 AFW - ICT - 03:20 SHV - AFW - 22:45 AFW - SHV - 03:15 TUL - AFW - 23:00 AFW - TUL - 02:50 TUL - LBB - 05:00 \* LBB - TUL - 08:00 \* ONLY OPERATE ON SUNDAYS PDX -

MFR - 07:55 \* FLIGHT LEAVES @ 13:45 ON MONDAYS MFR - PDX - 16:20

- No schedules for the Hawaiian flying at time of publication.
- No jumpseat available on the C-208

### Endeavor Air

- This Delta Connection carrier will take any pilot, flight engineer, or dispatcher employed by an FAR Part 121 or 135 carrier with a letter of reciprocity on file with Endeavor.
- May sit in a seat available in the cabin, on a space-permitting and weight-available basis.
- To obtain the jumpseat, check in at the gate 30 minutes before departure.
- Uniform or business casual attire is required, as well as pilot certificate, passport and company ID.
- Jumpseaters are accepted on a first-come, first-served basis at the Captain's discretion. Priority is given first to Endeavor employees, then Delta all other Delta Connection carriers and then all other airlines.
- Unlimited jumpseaters are allowed in the cabin with an additional jumpseater in the physical jumpseat provided the cabin is full and they are CASS approved.
- All jumpseat riders must introduce themselves to the Captain regardless of where they are seated.
- International jumpseaters must show up at ticket counter at least 90 minutes prior to departure to request jumpseat. This will be space available in a cabin jumpseat only. At this point any associated departure fees will be paid.

### Envoy

- American Eagle has changed its name to Envoy Airlines effective 04/15/2014, however jumpseat policy remains the same and is as follows:
- The jumpseat is offered to pilots of any carrier that has a reciprocal agreement with the airline.
- Priority for offline pilots is determined on a first-come, first-served basis.
- Casual first-class attire or uniform is required.
- Please check in with the PIC and present your airline ID, pilot certificate, and boarding pass.
- Domestic agreements are restricted to travel within the continental US and to/from the continental US, Hawaii, Alaska, the US Virgin Islands, St. Thomas, St. Croix, and San Juan.
- It is **mandatory** to pre-list when planning to ride as a jump seat passenger and you can do this up to several days in advance by using the new online listing system. Within 24 hours of travel call 888-933-5922(888-WE-FLY-AA), option 3. Identify yourself as an OAL (other airline) or D6 employee wanting to list as a jump seat passenger on an American or American Eagle flight. You can retrieve your boarding

pass prior to going through security. If already inside the sterile area, please check-in with the gate agent. American has opened specific Non-Rev Lounges at ORD, JFK, LGA, and DFW that are open to offline jumpseaters with lengthy periods between flights. Ask any agent to direct you to them.

- Atlas does NOT have an international agreement with Envoy or American.
- Please utilize the MyIDTravel link on the Union page to list for all AA flights.  
Apa1224.org → Committees → Jumpseat

### **Everts Air Cargo**

- Two jumpseats per aircraft.
- To list for a jumpseat contact dispatch at 907-450-2355 and request a flight.
- Everts has scheduled flights to most major towns in Alaska.
- Outdoor wear is recommended.
- Jumpseats are on a first come first served basis.
- Please introduce yourself to the captain and produce your credentials.
- Please have all fish and game properly packaged.

### **Express Jet**

- ExpressJet Airlines is happy to take an unlimited number of Jumpseaters on Domestic Flights only.
- All pilots must proceed to the departure gate to obtain a paper Jumpseat request form, no more than one hour prior to scheduled departure time.
- All pilots must check in with the Captain and present your credentials and ask for permission to ride regardless of seat assignment.
- The priority will be Express Jet Pilots followed by ASA/SkyWest Pilots followed by United/United Express Pilots on a first come first served basis followed by all OAL Pilots.
- Appropriate Business Casual or Uniform attire is required, no jeans or tennis shoes.

### **Frontier**

- Frontier Airlines (F9) operates Airbus 319, 320 & 321 aircraft with two cockpit jumpseats.
- Pilot crew bases are DEN, ORD and MCO flying to U.S. and International destinations. The number of jumpseaters are limited only by the number of cabin seats available, plus the two cockpit jumpseats.
- ACMs MUST check-in / request a "ride" with the CAPTAIN regardless of Cockpit or cabin seat assignment. If occupying the actual jumpseat - you must present your credentials to the captain, please have your documents in hand.
- Domestic - OAL/ACM are allowed in the cabin (CASS not required) or in the cockpit with CASS approval. Pilots occupying the cockpit jumpseat are required present company ID, airman certificate, and current medical. Arrive and check-in at the gate

no later than twenty minutes prior to departure.

- International (Applicable taxes will be charged) - OAL/ACM are allowed in the cabin only. Check-in at the ticket counter or service center no later than one hour prior to departure to pay taxes and check-in at the gate no later than forty-five minutes prior to departure.
- ATTIRE - Uniform, business or business casual required.
- Please utilize the id90travel (NOT MyIDTravel) link found on the Union page to list for Frontier flights. [Apa1224.org](http://Apa1224.org) → Committees → Jumpseat.

## Hawaiian

- Boarding will be first-come first-served. HA has unlimited “flow-back” jumpseats (via available cabin seats) on all inter-island, transpacific, and international flights (cabin seating only).
- Jumpseaters seated in the cabin are not permitted to consume alcohol.
- Uniform or business casual attire is required.
- When boarding begins, please proceed to the cockpit and introduce yourself to the Captain, regardless of seat assignment. Pilots will be required to present a valid company ID, airmen and current medical certificates. The jumpseat access is the sole discretion of the Captain.
- HA does not offer OAL pilot listing for jumpseating.
- In HNL, OAL pilots requesting an INTER-ISLAND or TRANSPACIFIC jumpseat MUST check in first at either the SERVICE PODIUM in HA main terminal, OR the Check-In podium(s) in the Inter-island terminal adjacent to gate(s): 53, OR 54/55, OR 59. There is no jumpseat processing/check-in directly at a departure gate(s).
- In HNL, call Hawaiian Airlines reservations and identify yourself as an OAL jumpseater. Request a PNR for the flight you wish to travel on and present this PNR to the check-in agent at the front lobby counters.
- Flights departing the mainland U.S. are processed directly at the departure gate.

## Horizon

- Report to the departure gate desk, show company ID and required airman certificates, and fill out the company form.
- Seasonal business attire or uniform is required.
- Show up at least 10 minutes before departure.
- International jumpseats are available to Canada.
- Offline jumpseaters only limited by the number of available seats in the cabin.
- Call 800-547-9308 for flight information.

## Island Air

- Island Air captains have complete authority over access to the jumpseat.

- Pilots and FAA-certified dispatchers of any FAR Part 121 airline are welcome aboard flights throughout the Hawaiian Islands.
- Anyone requesting the jumpseat must show up at any Island Air ticket counter or gate at least 30 minutes before departure.
- Ask for the additional-crewmember (ACM) form and present this completed form, along with pilot certificate and company ID to the gate agent once boarding begins.
- Offline jumpseaters only limited by the number of available seats in the cabin.
- Uniform or business casual attire is required.

### **JetBlue**

- Please utilize the MyIDTravel link on the Union page to list for all JetBlue flights. [Apa1224.org](http://Apa1224.org) → Committees → Jumpseat
- Checking in can be accomplished up to 24hrs prior to departure using [www.jetblue.com](http://www.jetblue.com) or the JetBlue app found in the app store.
- Priority among OAL jumpseaters is set by check in time. If unable to list prior to arriving at the airport, it is best to list at the ticket counter or the “Just Ask” Service Desk (if available) prior to showing at the gate. “First to the gate” criteria is not used at JetBlue so take your time.
- Pilots must still check-in with an airport operations crewmember at the gate no later than 10 minutes prior to departure for Domestic flights and no later than 60 minutes prior to departure on International flights.
- Riding the jumpseat is at the Captain's discretion. Upon boarding, all pilots are expected to introduce themselves to the Captain and request permission to ride, even if assigned a cabin seat.
- Appropriate attire (business casual or uniform), airline crew ID, current medical certificate, airman certificate are required for review by the Captain if utilizing the jumpseat.

### **Kalitta Air/Charter II/Charters LLC**

- Any qualified FAR 121 or 135 pilot may ride the jumpseat at the Captain’s discretion.
- To reserve a jumpseat in advance and to check schedules call their Flight Operations Center at 800-521-1590. They will inform you of when and where to meet the crew for transportation to the aircraft.
- Uniform or business casual attire is required.
- Up to five jumpseats are available on 747 freighters, depending on the number of operating crewmembers.

### **Lynden Air Cargo**

- Call dispatch for schedules and to list for jumpseat
- 800-260-3386

## **Mesa**

- Any cockpit crew member from FAR Part 121 and 135 carriers may ride as a cabin jumpseater.
- The Captain has final authority over the jumpseat.
- A jumpseat form should be obtained at the gate and presented to the Captain.
- Priority for offline pilots is first come, first served on all flights.
- Uniform or proper business attire, along with airline identification and airman certificate is required.
- Mesa and Air Midwest operate as Mesa, American Airlines Express, and United Express.
- Call 800-637-2247 for flight information

## **Miami Air**

- Miami Air International, a CASS participating carrier, operates Boeing 737 (-800/-400) aircraft domestically and internationally.
- They accept jumpseat riders on the majority of our live flights and on all repositioning flights. Unfortunately, they are unable to accommodate jumpseat riders on any military flights originating or terminating at military bases.
- Miami Air International takes unlimited jumpseat riders.
- Flight information can be obtained by calling flight operations/ dispatch at (305) 876-3678/3679.
- When operating out of airport terminals, flights are listed on the Arrivals/Departure boards and they gladly accept walk up requests.
- Miami Air International's dress code for jumpseat riders is company uniform or business casual.
- Jumpseat riders are requested to have their company ID, pilot certificate, medical and passport.

## **Mokulele**

### **Mountain Air Cargo**

- The jumpseat is available to certificated flight deck crewmembers of airlines which participate in CASS.
- A reservation may be made 24 hours in advance of scheduled flight departure time and must be made no later than 2 hours prior to scheduled flight departure time.
- There is no walk-up jumpseat availability inside the two hour cutoff and ramp access will be denied without a reservation.
- The offline jumpseat reservation number, 828-466-6763, is available from 06:00

(local Eastern time) Monday through noon (local Eastern Time) Saturday and is available from 3 PM until 9 PM on Sunday. **We request that you please cancel any reservation you do not intend to use.**

- Clean, neat, casual attire is allowed: no shorts, T-shirts, or spiked heels.
- One jumpseat is available on both the ATR 42 and ATR 72 and is awarded on a first come-first served basis.
- Because there is only one jumpseat on Mountain Air Cargo aircraft, there is a slim possibility that an approved jumpseater may be bumped if the jumpseat is unexpectedly required to transport a pilot or mechanic due to internal need. As stated, the likelihood of this situation is remote but all jumpseaters need to be aware of the possibility.

### National Airlines

- National Airlines is a B747 and 757 international cargo operator.
- Jumpseats are available to Part 121/135, CASS participating crews.
- Jumpseating approval is at the Captain's discretion.
- Dress is uniform or business casual. Have your Company ID, valid pilot certificate and current medical, and passport and visas.
- Schedules are posted at: <https://www.nationalairlines.com/service>
- To request a jumpseat and to check schedules call the Flight Operations Center at (407) 283-6271.

### Northern Air Cargo

- This FAR Part 121 cargo carrier, based in Anchorage and Fairbanks, operates DC-6Bs and B-727s.
- Pilots and jumpseat riders help load the airplane, so coat and tie are not required. Dress warmly—parka and boots.
- Sunday and Monday operations are slow but around-the-clock through the rest of the week.
- Call Dispatch for flight information and jumpseat request at 800-727-2141 outside Alaska or 800-478-3330 within Alaska. Show up 1 hour before departure.

### Omni

- Omni Air International (OY:CASS) flying Part 121 non-scheduled DC-10 and B767/757.
- The Jumpseat is available to 121/135 pilots, flight engineers and dispatchers for personal travel only.
- Jumpseat users must occupy a cabin seat; if no cabin seat is available, unoccupied flight attendant Jumpseats may be used. If all seats are occupied, pilots may access flight deck Jumpseat(s), if CASS participants.
- Multiple Jumpseaters may be accommodated, utilizing as many seats as are

available.

- Acceptable dress code will be business casual or uniform.
- Jumpseaters must present themselves to either ticket counter or gate personnel at the airport of intended departure and request the Jumpseat. An Omni Air International Jumpseat form will be completed, and captain's approval will be necessary.
- Jumpseaters are requested to have in their possession a company ID, current pilot's license and a current passport.
- For flight schedules call Omni Air Dispatch (918) 831-3060.

### **PenAir**

- The carrier is an FAR Part 121 commuter airline for Alaska Airlines based in Anchorage Alaska, and serves more than 80 southwest communities in state.
- The jumpseat is given on a first-come, first-served basis and is subject to Captain's approval.
- All CASS approved 121 pilots/dispatchers are welcome without agreement.
- Fill out a jumpseat request form at the gate.
- FAA airman certificate, medical certificate, and company ID are required.
- Clean, neat, casual attire is allowed.
- Passenger service information can be found at the website or by calling Reservations at 800 448-4226.
- Cargo flight schedules can be found by calling Dispatch at 907-771-2506.

### **Piedmont**

- Show up at the ticket counter at outlying stations, at the gate at some airports, and Operations at the Charlotte hub.
- Boarding priority is first come, first served for all airlines outside the US Airways group.
- Offline pilots may sign up for the jumpseat only on the day of flight.
- The Captain has final jumpseat authority.
- Sign up for the jumpseat 30 minutes before departure.
- As many jumpseaters are allowed as the airplane has empty seats.
- Proper jumpseat attire is a shirt with collar, slacks, sport coat, socks and shoes, or company uniform; dresses are permitted for female pilots; jeans are not allowed.

### **PSA**

- A jumpseat form must be obtained at the gate or from Operations approximately 30 minutes before departure.
- First-class business attire or uniform is required, along with valid company ID and airman certificates.

- Riding the jumpseat is at the Captain's discretion.
- As many jumpseaters are allowed as the airplane has empty seats.

### **Ravn Alaska/Corvus Airlines**

- Ravn Alaska/Corvus Airlines, 7H (formerly Era Aviation) is a CASS approved 121 airline based in Anchorage, AK.
- The airline operates a fleet of 10 Dash 8 100 series aircraft throughout the state of Alaska.
- Space/weight available, unlimited jumpseats are approved on a first come first serve basis.
- Online listing is preferred via [id90travel.com](http://id90travel.com) and completion of a jumpseat request form is required at the counter.
- Check in is 1 hr prior and CASS verification is required for cockpit access.
- Dress code is business casual.
- Where internet service is limited at company outstations, listing can be completed at the check-in counter.
- Please utilize the [id90travel](http://id90travel.com) (NOT MyIDTravel) link found on the Union page to list for Ravn Alaska/Corvus flights. [Apa1224.org](http://Apa1224.org) → Committees → Jumpseat.

### **Republic**

- Operates a fleet of EMB170s and EMB175s for Frontier and USAirways.
- Will accept as many offline jumpseaters as there are open cabin seats.
- Please list at the ticket counter or gate.

### **Seaborne Airlines**

- Seaborne Airlines is a scheduled Part 121 Air Carrier operating a fleet of Twin Otters and a fleet of Saab 340s.
- Airports currently served are San Juan, St. Thomas, St. Croix, Tortola, Virgin Gorda, Vieques, Dominica, Martinique, Guadalupe.
- The Twin Otter also serves the St. Croix and St. Thomas harbors.
- Please check schedules at [www.seaborneairlines.com](http://www.seaborneairlines.com).
- Call to list (340) 692-1112.
- OAL jumpseaters are processed on a first come, first served basis.
- All pilots and dispatchers from airlines with a reciprocal agreement are accepted, and must check in 45 minutes prior to departure.

### **Shuttle America**

- Shuttle America operates EMB170s for Delta and United throughout the United States.
- Will accept as many jumpseaters as there are open cabin seats.

- Please list at the ticket counter or gate.

## Silver Airways

- Silver Airways operates under Silver Airways (TPA, MCO, FLL, IAD) branded flying.
- Silver Airways is a CASS participant and has an open jumpseat policy.
- Dress Code: Full uniform or business casual (no jeans). Listing:
- **All listing for Silver flights is done at the ticket counter or at the gate.**
- The IAD hub operates SF-340's with 1 Flight Deck jumpseat and unlimited, space available, cabin seats. All Silver branded flights are on the SF-340's with 1 Flight Deck jumpseat and unlimited, space available, cabin seats.
- The only exceptions are international flights where we only offer unlimited, space available, cabin seats due to regulations and the rider is responsible for all departure taxes (Outbound of Bahamas only with the exception of FPO) paid at the gate.
- Silver Airways flight schedule are available at [Silverairways.com](http://Silverairways.com) \*\*\*\*\*NOTE: We ask that all riders arrive 60 mins prior for domestic and 90 mins prior for international travel. At the smaller stations the gate agent is also the ramp agent and may not be available to list a rider less then 30 mins before departure, but every effort will be made without delaying a flight. The best way to look up the flight loads is to go through the booking process on the website [silverairways.com](http://silverairways.com) and when looking at the seat selection you can see how many seats are available.\*\*\*\*\*

## Skylease

- Call 305-871-0130 (Ext. 1481) for scheduling and listing for the Jumpseat.
- International jumpseat IS available.

## SkyWest

- Airline operates for Delta, United, Alaska, and USAir (beginning 01/2012).
- A reciprocal agreement is required, however CASS may be limited to the mainline partners list of authorized users (for example, a CASS carrier agreement with Skywest will not get authorized for cockpit access without a CASS agreement with United as well).
- Check in at the gate, preferably NLT 30 minutes prior to scheduled Check-in, but agents should make every effort to accommodate up to 15 minutes prior (or flight close out whichever is later).
- Dress is either uniform, or business casual attire.

## Southwest

- It is required that **ALL PILOTS** attempting jumpseat travel on Southwest Airlines, create a listing (PNR) prior to requesting the jumpseat at the gate.

- Please utilize the MyIDTravel link on the Union page to list for all Southwest flights. Apa1224.org → Committees → Jumpseat
- It is not necessary to make multiple listings trying to cover all of your options. Once a PNR is created for the day of travel, it will remain in the system and can easily be applied to a different flight if necessary. **The most important thing is to have your PNR Code available when showing up at the gate.**
- Once you have a PNR (listing) created, please proceed to the gate to request the jumpseat.
- The flight deck jumpseat is awarded on a first-come, first-served basis subject to the Captain's approval.
- Check in no more than 1:00 hour before departure for Domestic Flights and 90 minutes for International Flights.
- Most aircraft have two jumpseats. If the fourth flight attendant seat is available, jumpseating Southwest Pilots may move to that seat to allow another pilot to ride the jumpseat.
- Business casual attire is required. T-shirts, tennis shoes, jeans, shorts, goatees, and beards are not allowed.
- An FAA-issued pilot certificate, current medical certificate, and valid company photo ID are required. A valid passport is also required as a secondary form of identification, in accordance with SWA CASS and Corporate Security Policy.

## Spirit

- Listing isn't mandatory, but it will make your commute much easier.
- To list:
  - [www.spirit.com](http://www.spirit.com),
  - At the bottom of the homepage, click on "Team Travel & OA Travel/Jumpseat." On the next page, click on "Other Airlines". At that point you will need the "Verification Code" – **nklist14**.
- Credentials should be presented to both the agent and the Captain.
- Business attire or uniform, company ID and pilot and medical certificates are required.
- Arrive at the gate at least 1 hour before departure. Offline priority is first come, first served.
- All of the A319s and A321s (except for two A319s) have two jumpseats, all of the A320s have only one jumpseat.
- The airline has an unofficial policy to carry as many jumpseaters as there are empty seats in the cabin.

## Sun Country

- Sun Country Airlines (SY) operates 737-700 and 737-800 aircraft with one cockpit jumpseat.

- We HIGHLY recommend listing online prior to check-in but "walk-up" to the gate is still available. The number of jumpseaters are limited only by the number of cabin seats available, plus the one cockpit jumpseat.
- Please utilize the id90travel (NOT MyIDTravel) link found on the Union page to list for Sun Country flights. Apa1224.org → Committees → Jumpseat.
- ACMs MUST check-in / request a "ride" with the CAPTAIN regardless of Cockpit or cabin seat assignment. You must present your credentials to the captain, please have your documents in hand.
- Domestic Travel - OAL/ACM are allowed in the cabin (CASS not required) or in the cockpit with CASS approval. Pilots occupying the cockpit jumpseat are required to present company ID, airman certificate, and current medical. Arrive and check-in at the gate no later than thirty minutes prior to departure.
- International Travel (Applicable taxes will be charged) - OAL/ACM are allowed in the cabin only. Check-in at the ticket counter or service center no later than one hour prior to departure to pay taxes and check-in at the gate no later than forty-five minutes prior to departure.
- Attire - Uniform, business or business casual required. Crew members not properly dressed will be turned away.
- Pilots employed by airlines not listed on id90 may be able list at the gate or call the Sun Country Airlines reservation number at (800) 359-6786 to list. Routes, schedules and flight information can be found at [www.suncountry.com](http://www.suncountry.com).

### Swift Air

- Swift Air is a Domestic/International FAR 121 ACMI carrier. Swift Air operates a growing fleet of six (6) B737-400 aircraft based in BOS, MIA and BRO.
- For a current schedule of activity please visit the webpage at [www.flyswiftair.com](http://www.flyswiftair.com) and click on the Jumpseat Schedule tab on the right of the screen.
- Cockpit Jumpseats and/or unlimited "Flow Back" cabin seating for both domestic and international flights are offered to ALL "Other Airline Pilots" (OAL) of FAR 121/135 CASS participating air carriers. Note, carriers not participating in CASS may only receive Flow Back cabin seating.
- Appropriate attire for the jumpseat or cabin seat is business casual or uniform. Cabin seating may be limited due to nature of type of charter; Gov't, VIP, etc. Check with operations when calling to list.
- The TSA Secure Flight program requires an additional form of government-issued ID. Passports, State-issued driver's license, Military ID, and certain other forms of government issued identification are all acceptable. Additionally, the jumpseat rider's full name, date of birth, gender, and TSA Redress number (if applicable) may be requested by gate agents in compliance with this TSA program. Most of this information is readily obtained from the aforementioned forms of identification.
- Upon boarding, pilots must introduce themselves to the captain and request permission to ride on the jumpseat or in the cabin as advised by the gate agent or

dispatch. The captain must then verify all appropriate credentials including company identification, along with FAA Pilot and Medical Certificates. If circumstances are such that CASS verification from a gate terminal or dispatch can not be verified, cabin seating will be the only option for the "Off Line Pilot."

- Specific procedures for domestic and international flights are provided below:
  - Domestic Flights: OAL pilots contact Dispatch via telephone at [866-227-9438](tel:866-227-9438) (Option 1) prior to departure. Advise the departure city and arrival. Provide the following information: 1) Full Legal Name 2) Current Employer 3) Employee number assigned by employer 4) Contact number When requested has been successfully processed, the following will be provided to the jumpseat candidate: 1) A/C tail number 2) Departure time 3) Gate or FBO departure location 4) Name of the PIC operating the flight The Agent/Dispatcher will enter the pilot into the system and a CASS authorization will be obtained for cockpit jumpseat access. If the cabin is not full, a seat assignment may be provided. Non-CASS participants will only receive a cabin seat assignment, if available. Dispatcher will advise aircraft location on the airport. Due to the mixed nature of flying Swift Air does, this may be located at a Terminal Gate or GA FBO Ramp. Check in at aircraft location (Gate or FBO) should occur at least one (1) hour prior to departure if possible. Captain will verify credentials at the aircraft.
  - International Flights: The same process above applies to International as well. Additional TSA time constraints also apply as listed below. When departing the U.S., a jumpseat request may be made by contacting Dispatch via telephone at [866-227-9438](tel:866-227-9438) (Option 1) (taxes/fees collected at that time by the dispatcher); All international jumpseat requests and processing must occur no later than 75 minutes prior to scheduled departure time per the TSA, but it is advise able to do so at least two (2) hours in advance, or more if possible. It is advised to schedule the jumpseat return to the US at the same time as the outbound jumpseat. OAL pilots, regardless of CASS status, will only receive a cabin seat assignment on international flights, until TSA and FAA regulations permit cockpit access Internationally. Dispatch will advise where and when to meet the Captain. Again, this may be at a Terminal Gate or a GA FBO Ramp. General location varies from country to country. The verification process will be the same as Domestic flights. Jumpseater must be at the aircraft no later than one hour prior to departure time, unless advised by Dispatch or the Captain. Any additional details may be obtained from the dispatcher when the OAL pilot calls to list.

### **Trans States Airlines**

- The carrier gives jumpseat priority to its own pilots and then to pilots of its code-sharing airlines, followed by other certified airmen from other certificated carriers with which Trans States has reciprocal agreements.
- When multiple requests are received from pilots holding the same priority code,

authorization will be issued on a first-come, first-served basis.

- Uniform or business casual attire is required.
- If your airline is not on a mainline partner code-share list but does have an agreement with Trans States request to speak with the Captain directly, as some gate agents may not be aware of all reciprocal agreements. **If a United codeshare flight, ask the gate agent to check in "AERO."**

## United

- Boarding will be first come first serve within the respective boarding category. UA now permits unlimited jumpseating on all domestic and international flights.
- DOMESTIC: Pre-listing for OMC through UA's reservation system is not required. OMC requests are processed by the agent at the departing gate (Domestic includes AK, HI and all U.S. Territories.) Per TSA and FAA requirements, offline pilots will initially be processed for a cabin seat. If the cabin seating is filled, the pilot will be processed for the flight deck jumpseat. Passports are no longer required for CASS verification.
- INTERNATIONAL: Pre-listing for OMC through UA's reservation system is not required. For US outbound flights, the check in process is conducted at the departure gate. For international inbound flights to the US, check in must be completed at the international station ticket counter. The pilot must pay all applicable departure fees and taxes for the specific flight. All offline international jumpseat travel is restricted to Cabin Seating only. In the event that UA imposes temporary international NRSA travel embargos, cabin seat jumpseats are not bound by these restrictions.
- Jumpseaters seated in the cabin are not permitted to consume alcohol.
- Uniform or business casual attire is required.
- When boarding begins, please proceed to the cockpit and introduce yourself to the Captain, regardless of seat assignment. Pilots will be required to present a valid company ID, airmen and current medical certificates. The jumpseat access is the sole discretion of the Captain.

## UPS

- An offline pilot may book a jumpseat as many as 10 days in advance by calling 1-800-228-2739/502-359-8849, option 4, then 1, then 1.
- Pick up a jumpseat form from Flight Operations and introduce yourself to the crew. You may have to catch a van to the aircraft in Louisville, so allow extra time.
- Ask the crew where you should stow your bags—each airplane is different.
- **Please cancel your seat if your plans change.**
- Business casual attire or uniform is required, along with airline ID, passport and airman certificate.
- All times and dates are Zulu time.

- For schedule information: <http://inside.ipapilot.org/tools/jumpseats/index.php>
- NOTE: UPS is unable to take jumpseaters from Honolulu HNL to Guam GUM. In and out of San Juan Puerto Rico is still available.

## USA Jet

- The UJ jumpseat is available to certificated flight deck crewmembers of airlines participating in CASS.
- **A listing can be created for the UJ jumpseat by calling the flight operations department at 734-547-8780.**
- Pilot uniform or business casual attire is required.
- Up to three jumpseats may be available on the UJ 727, five on the MD-80, three on the DC-9 aircraft, and only one on the DA-20.
- Jumpseats are awarded on a first-come, first-served basis. UJ pilots, mechanics, and dispatchers traveling in the jumpseat for operational needs will have listing priority up to departure time. The likelihood of an OAL jumpseater being bumped at the last minute is very low, but possible.
- UJ currently flies on-demand cargo supporting the automobile (and other) industries throughout the United States, Canada, and Mexico. They are currently not flying any scheduled flights, but have in the past and may again in the future.
- The fleet consists of six DC-9s, one MD-80, and three DA-20s, with one B-727 added to the fleet in 2015.
- Airports frequently served by USA Jet include: YIP, LRD, SDF, MCI, ELP, SHV, MEM, FWA, GYY, GKY, and ATL.

## Vision Airlines

- Vision Airlines accepts all FAR 121 airline pilot jumpseaters.
- Business casual or company uniform is required for riding in the cockpit jumpseat.
- Casual, business casual, or company uniform is allowed in the cabin.
- Any extra flight attendant jumpseat, may also be utilized if the jumpseat rider is in uniform.
- Jumpseat riders may list at the counter or gate.
- Flight information can be obtained by calling 1-877-FLY-A-JET.

## Virgin America

- There are no limits for numbers of eligible jumpseat riders in the main cabin; and two seats in the cockpit can be offered to jumpseaters.
- Priority will be given to Virgin America pilots and then on a first-come, first-serve basis.

- The preferred method is to list yourself in advance through [www.myIDtravel.com](http://www.myIDtravel.com). Please utilize the MyIDTravel link on the Union page to list for all Virgin America flights. [Apa1224.org](http://Apa1224.org) → Committees → Jumpseat
- Available seating can be found through [www.virginamerica.com](http://www.virginamerica.com).
- Please arrive at the gate 45 minutes prior to departure with certificates and company ID ready for inspection. We cannot guarantee that requests will be honored for non-listed commuters arriving less than 15 minutes prior to departure; or 10 minutes for listed.
- Please take the completed jumpseat form, certificates, company ID, and introduce yourself to the Captain and request permission to board.

### **Western Global**

- [westernglobaljumpseat.com](http://westernglobaljumpseat.com)
- Listing is done through dispatch, which will accommodate all pilots traveling domestically up to 3 hours prior to departure (and even less as long as it doesn't cause a departure delay) and 24 hours prior to international flights due to the need to add them to our GENDEC (no taxes due).
- Dispatch will give you instructions and location of where to meet the crew prior to departure.
- Once listed you are guaranteed a seat, unless a last minute training, FAA or any other unforeseen circumstance occur.
- There are business class seats on all of the aircraft as well as the cockpit Jumpseat and F/A Jumpseat available to all pilots.
- Once you are listed you will be added to the crew list and catering will be provided for you on the catered flights.