



## TEAMSTERS LOCAL 2750

# Scheduling Teaching Topic: Guaranteed Day Off (GDO)

This educational document discusses the Guaranteed Day Off, commonly referred to as a “GDO”. A GDO can only be placed on days off, which will prevent scheduling from extending you into your scheduled Days Off. Here’s how it works and how sometimes it doesn’t work.

A GDO protects the start of a block of *awarded* Days Off. A GDO may be placed, at your request, on your schedule after your schedule is posted for a given month or months. It is usually placed on the first Off Day after a work period, and it protects you from being extended past the last Day of your awarded pattern. Typically, you may be extended if, for example, your last Day’s flights are delayed, and the Company chooses to extend your trip into Days Off “to protect the assigned trip pairing”. If, however, you had placed a GDO day on that first Day Off, the Company *must* return you to your Base on the Last Day of your awarded pattern. Note that this is to your Base, not your gateway travel airport. Since GDOs are placed *after* your awarded line is posted, it does not affect the bidding and award process.

**CBA Article 25.P.1:** Each crewmember is allowed **four GDO’s per year**. You can only use **multiple GDO’s per month but only 1 GDO per trip pairing** and may only use them in the **first 10 months of the year**.

**CBA Article 25.P.3:** As a Crew member, you **must** submit your request for a GDO no later than 5 days prior to the Day for which you will utilize the GDO. Notify the Company of your intent to utilize your GDO request via AIMS.

**CBA Article 25.P.4:** Addresses that a crewmember may **Only** be extended into a GDO for the **3 following reasons Weather, Maintenance, or an Air Traffic Control event** associated with **your flight to your Base**. If the Company prevents you from returning to your Base before the commencement of your GDO, you will be allowed to reschedule that GDO in the first 10 bid months.

**CBA Article 25.P.5:** If a Crew Member cannot be returned to his Base prior to the commencement of the GDO, the crew member will be **Credited and Paid 12 Hours** in accordance with **CBA Article 3.A.2.a.xiv**.

If you foresee an issue arising that might affect your GDO, contact crew scheduling at

[hdgcrewsched@atlasair.com](mailto:hdgcrewsched@atlasair.com), and they should work with you to remove you from the trip and begin looking at alternatives to get you home. It helps if you have a proposed solution. If you wait until the last minute to advise crew scheduling, you may not be able to get home on your last workday.

Please also advise the union scheduling committee at [scheduling@iap2750.org](mailto:scheduling@iap2750.org) if you see an issue with being extended into your GDO.

**GDO only exists to guarantee you to be back to Base on your last workday!**